

STANDARD PAYROLL REPORT FORM

(For attachment only to a Garage Policy N.S.P.F. No. 4)

1.	INSURER:	Attached to and forming part of Policy No.:		
	INSURED:	This endorsement shall be effective from:		<input type="checkbox"/> AM _____ <input type="checkbox"/> PM _____ Local Time
		_____	_____	_____
		YYYY	MM	DD
2.	The following locations are included:		State whether sales, repairs, service station or public parking lot	
	Business Address	(A) _____		
		(B) _____		
	Location of Other Premises where business is conducted	} (C) _____		
			(D) _____	
3.	Do you conduct any other type of business at the locations stated above or sell any goods other than automobiles and their equipment and accessories? If so, state nature of such other operations and the location where conducted _____			

4.	The payroll for the Policy Period is made up as follows:			
	(a) Names of All:		Maximum Remuneration	Each Year
	(1) Proprietors _____		\$	
	(2) Partners _____			
	(3) Executive Officers _____			
	(b) All other employees other than above:		Number employed	Maximum Remuneration
	(1) Salespeople (including commission) _____		at date of	Each Year
	(2) Managers, chauffeurs and other employees operating or testing automobiles _____		this report	\$
	(3) Mechanics, stock clerks, clerical and other garage employees _____			
	(4) Employees engaged in other business as stated in 3 above _____			
	TOTAL			\$
5.	We hereby certify that our total expenditure for salaries, wages, commissions, bonuses and other compensation, was as stated above during the Policy Period from _____ to _____ inclusive.			
		YYYY/MM/DD		YYYY/MM/DD
	Signature of Insured _____		Per _____	
	FOR HEAD OFFICE USE ONLY		Minimum	Advance
	Premium Adjustment on Actual Payroll		Premiums	Premiums
			\$	\$
	Section A	\$ _____ @ _____		
	Section A.1	\$ _____ @ _____		
	Section B	\$ _____ @ _____		
	Section C	\$ _____ @ _____		
	Section D-Subsection 1	\$ _____ @ _____		
	Date of Report	YYYY/MM/DD	Total <input type="checkbox"/>	Additional <input type="checkbox"/>
			Return Premium \$ _____	